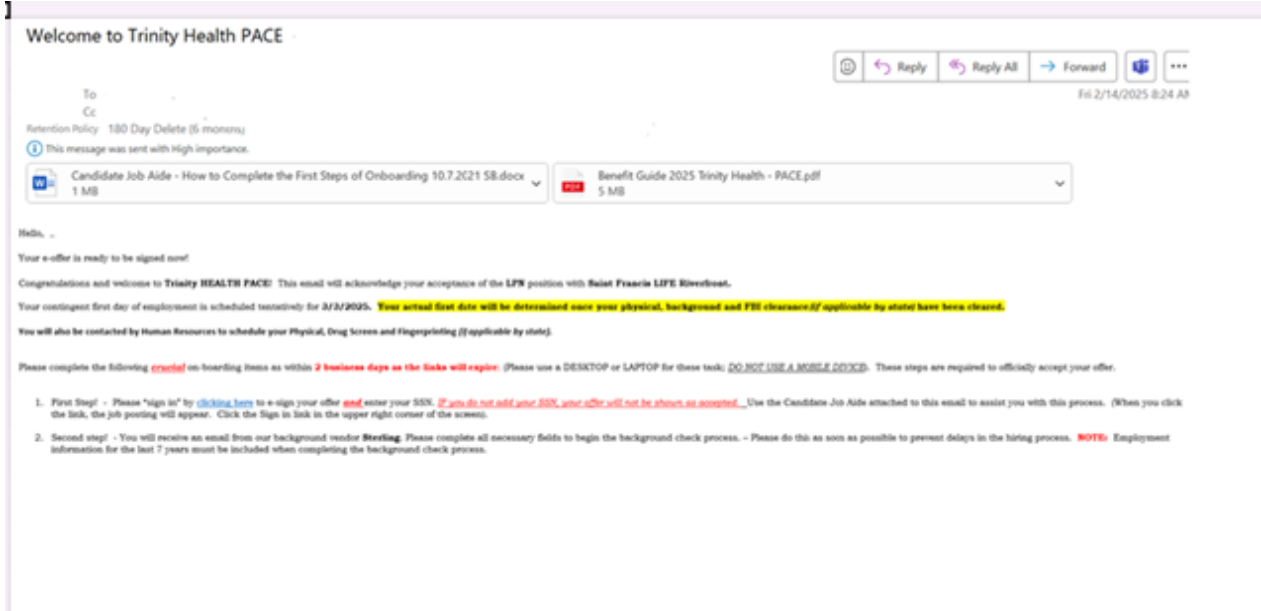
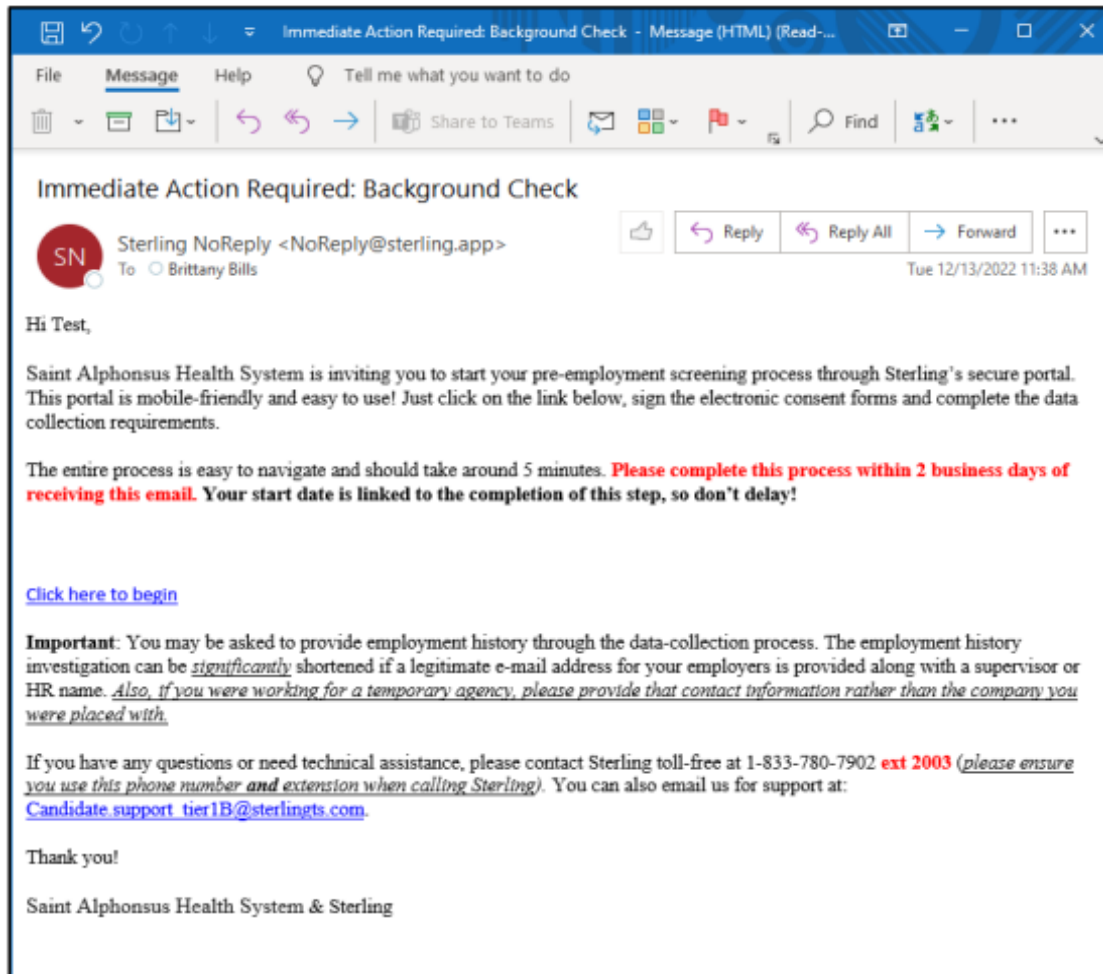


1. Welcome email from Recruiter with instructions on how to sign the online offer letter (format may vary).




2. Background check request from Sterling



3. Workday email to sign offer letter.

**Congratulations Sargent! You are receiving an Offer!**

 trinityhealth@myworkday.com  
To Sheri Walker

Retention Policy 180 Day Delete (6 months) Expires 9/14/2022  
Fri 3/18/2022 8:29 AM

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

03/18/2022

Sargent,

Congratulations on your contingent offer! Now that you have verbally accepted an offer, we need you to electronically sign an offer letter and provide some additional information for us to kick-start your onboarding process. Please note that we cannot move forward with the hiring process until you complete certain steps.

Your offer letter will be waiting for your signature by logging into your account on our [Career Site](#).

Or you can complete each task individually by clicking on the following [link](#).

Please log in and sign the offer letter electronically as soon as possible.

Please feel free to contact us with any questions or to let us know once you have signed your offer letter. Congratulations again on your offer! We are excited to have you join our team!


Sincerely,  
Talent Acquisition Team


This email was intended for [sherri.walker@trinity-health.org](mailto:sherri.walker@trinity-health.org)

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4. Workday account email with indicating account is being created.





**Your Workday account**


 trinityhealth@myworkday.com

To  Sherri Walker

Retention Policy 180 Day Delete (6 months) Expires 9/14/2022

Fri 3/18/2022 8:33 AM

 Reply  Reply All  Forward 

 If there are problems with how this message is displayed, click here to view it in a web browser.

Hello!

This email is to inform you that your Workday account user name is in the process of being generated and should be in your inbox within the next 24 hours.

Sincerely,



Human Resources

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5. Workday email with Workday password.

Additional information about your Workday account

 trinityhealth@myworkday.com  
To:  Sherri Walker

Retention Policy: 180 Day Delete (6 months) Expires: 9/14/2022  
Fri 3/18/2022 9:33 AM

 If there are problems with how this message is displayed, click here to view it in a web browser.

Pepper, Sargent

Please sign in to Workday with the following temporary password and the username you were provided separately. You will be prompted to reset your password.

URL: <https://impl.workday.com/trinityhealth4/login.flex?redirect=n>

Temporary Password: ?aOR5GZr47

This email was intended for [sherri.walker@trinity-health.org](mailto:sherri.walker@trinity-health.org)

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